



## Facilities Director

Victory Bible Camp | Victory Ministries of Alaska

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### Position Summary

The Facilities Director serves as a key member of the staff team at Victory Bible Camp, providing hands-on leadership in maintaining and improving the camp's 80+ buildings, 400+-acre grounds, and equipment. This position is responsible for the safe, effective, and clean operation of all physical assets, ensuring a welcoming atmosphere and that the physical environment aligns with the camp's mission *to evangelize and disciple children, youth, and adults in Alaska for Jesus Christ through Christian camping*. This position reports directly to the Director of Victory Bible Camp and operates under the overall leadership of the Executive Director of Victory Ministries of Alaska.

*Victory Ministries of Alaska is a 501(c)(3) nonprofit, faith-based organization. All staff positions—including this one—are volunteer or support-funded. Staff members raise personal financial support through churches, individuals, and organizations to sustain their ministry role. Training and guidance are available to assist with the support-raising process.*

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### Mission Alignment and Expectations

Victory Bible Camp is a Christ-centered ministry. Therefore, this position is expected to:

- Demonstrate a high level of Christian commitment, moral integrity, and a lifestyle that is above reproach.
  - Exhibit Christ-like servant leadership and a heart for discipling others.
  - Affirm and support the *Doctrinal Statement* and *Mission Statement* of Victory Ministries of Alaska.
  - Sign and uphold the *Team Covenant* and contribute to a spiritually healthy team environment.
  - Abide by all expectations outlined in the *Staff Manual*.
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## **Key Responsibilities**

### **Leadership & Team Oversight**

- Lead, train, and work alongside the maintenance team, mechanics, and volunteers. Provide direction and support for daily maintenance and projects.

### **Facilities & Equipment Management**

- Oversee maintenance and repair of all camp buildings, infrastructure, and grounds.
- Maintain heating systems (boilers, Toyotomi heaters), water systems, septic systems, and other essential infrastructure.
- Oversee the use and operation of heavy equipment, including snow plows, loaders, and construction vehicles.

### **Preventative Care & Capital Improvements**

- Develop and implement preventative maintenance schedules.
- Identify and address aging infrastructure and equipment needs.
- Participate in capital planning and oversee the execution of facility improvement projects.

### **Volunteer Coordination**

- Lead and organize seasonal volunteer work teams (typically May–September) with a range of skill levels, setting clear goals and providing on-site supervision and training.

### **Resource & Budget Management**

- Monitor and maintain inventory of tools, parts, and supplies.
- Assist in preparing and managing the annual maintenance budget.
- Recommend purchases and repairs in alignment with ministry stewardship goals.

### **Cross-Departmental Collaboration**

- Partner with program and guest services staff to ensure facilities meet ministry needs.
- Support events and retreats by preparing and maintaining guest-ready environments.

### **Spiritual leadership**

- Ability to lead daily bible study and devotional times with work teams.
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## **Qualifications**

- Demonstrated experience in facilities management, general contracting, or maintenance work.
- Proficiency in one or more skilled trades (HVAC, plumbing, carpentry, electrical, etc.).
- CDL or heavy machinery experience.

- Ability to manage projects and supervise both staff and volunteers.
  - Capable of operating heavy equipment and working in extreme winter weather.
  - Spiritually mature with a clear call to serve in Christian camping.
  - Willingness to live on-site or nearby and be available for emergencies.
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### **Compensation & Benefits**

- This is a mission-supported position, not a salaried position.
  - Meals are provided during guest weeks and summer camp.
  - Training and guidance are available to assist with the support-raising process.
  - Opportunity to live and serve in a dynamic, close-knit Christian community.
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**To Apply:** Interested candidates should email [humanresources@vbcalaska.org](mailto:humanresources@vbcalaska.org) to request an application packet. Applications will be reviewed as they are received.